



## Operation Frontline Agency Application

Agencies and organizations that have not previously held a class series at their site must fax or mail a completed application to the following address:

Attn: Sarah Bensinger  
North Texas Food Bank  
4500 S. Cockrell Hill Rd.  
Dallas, TX 75236  
Fax: (214) 331-4104

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**Agency/Organization Name**

**Date**

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**Mailing Address**

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**City**

**State**

**Zip**

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**Contact Person**

**Job title**

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**Phone Number**

**Fax Number**

**Email**

1. What type of agency/organization are you connected with? (*i.e. School, Faith Organization, Community or Wellness Center, Housing Development, Food Pantry, Shelter etc.*)  

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2. Briefly describe your organization's work and mission. (Include types of services, programs, trainings offered to clients)  

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3. Does your agency serve low-income individuals?  
 Yes       No  
  
What criteria do you use to determine low-income eligibility?  

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4. Is your organization a current member agency of the North Texas Food Bank?  
 Yes                       No

5. Note your clientele's demographic information:  
Ethnic background: \_\_\_\_\_  
Age of clients: \_\_\_\_\_  
Gender(s): \_\_\_\_\_  
Economic Situation: \_\_\_\_\_  
Use of WIC, Food Stamps, Etc.: \_\_\_\_\_  
Other details: \_\_\_\_\_

6. How did you hear about the Food Bank's Nutrition Program?  
\_\_\_\_\_

7. What type(s) of class are you interested in hosting?  
 Eating Right (adults)                       Kids Up Front (ages 8-12)  
 Side By Side (kids & parents)                       Power of Eating Right (teens ages 13-17)  
 Saving Smart, Spending Smart (financial planning course)                       Step Up to Eating Right (teen parents)  
 Eating Well (HIV / AIDS)

8. The Nutrition Program offers curriculum in several different languages. Would your site be interested in hosting a class in any other language other than English?  
 Yes                       No      If yes, what language? \_\_\_\_\_

9. In what ways do you think that cooking and nutrition education would benefit your participants?  
\_\_\_\_\_  
\_\_\_\_\_

10. (Answer only if requesting a child or teen class) Does your facility provide clients with a structured environment with scheduled enrichment activities?  
 Yes                       No

If yes, do you currently employ a staff person with a social work or child development background?  
 Yes                       No

11. Does your agency have access to a working kitchen facility for demonstrations and a classroom area large enough to accommodate 10-15 people?  
 Yes                       No (if no, this *does not* automatically disqualify you for classes)

12. Does your agency currently have a van (or other means of transportation) and valid insurance for transporting clients and participants to and from your site and/or to other locales?  
 Yes                       No

13. The partner agency is responsible for recruiting class participants. What is your current recruitment method? Check all that apply.  
 Flyers    Phone Calls    Mailings    Newsletter    Other\_\_\_\_\_

14. How would you rate participation levels for community service programs offered at your facility?  
 High (100% - 80%)    Moderate (79% - 50%)    Low (49% - 20%)  
 Do not offer enrichment programs or host events.

15. What months, days, and times are convenient for hosting an Operation Frontline class series at your facility? Please list your top three choices: *(If very flexible, please note!)*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

16. The Operation Frontline program requires agencies to provide childcare for children of adult participants when necessary. Does your agency currently have this capability?  
 Yes                       No

17. Your commitment to hosting an Operation Frontline class series is important to the overall success of this program at your agency. Are you willing and able to be actively involved in recruiting participants, be present during classes and assist with class preparation and other class needs?  
 Yes                       No

18. Before a class can be held at your site, the Food Bank requires that you sign a Site Agreement. Would your agency be able to provide this paperwork?  
 Yes                       No

Thank you for your interest in the North Texas Food Bank’s Nutrition Program. After reviewing your application, we will contact you to discuss the possibility of hosting a class at your agency. We hope to work with you soon!

**For further questions or information please contact Sarah Bensinger at 214-269-8970 or [sarahb@ntfb.org](mailto:sarahb@ntfb.org).**

**For Nutrition Program use only!**

<b>Reviewed by:</b>	<b>Class Code:</b>
<b>Date reviewed:</b>	<b>Date Class Held:</b>
<b>Accepted:</b>	<b>Outcome:</b>